

**St. Hill, Jacqueline (JUS)**

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**From:** Padoba, Tammy (JUS)  
**Sent:** Thursday, February 07, 2002 11:35 AM  
**To:** \*WPG124 - Prosecutions All(JUS)  
**Subject:** RE: VBR Manual

Please note that the following pages of the "VIS Policies and Procedure Manual" have been updated to ensure that all staff are aware that the yellow VIS "Personal Information form" is handled appropriately by this office. This form is not to be disclosed and is to be kept on the Crown file. Please replace these pages in your VBR/VIS Binder.

Please note that the Regulation is three pages and to go to the next page there is a box in the upper right corner.

It should also be noted that the email that Carol Abbott forwarded this morning Re: Update on Progress of ILRT should be printed and reviewed as it mentions the Victim Bill of Rights and includes the designated offences.

If you should have any questions or should require further information please do not hesitate to contact me.



VIS Page 9 &  
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VIS Page 12.doc  
(23 KB)



Regulation.tif (77  
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HTA Fatalities  
Memo (Feb 6.02)...



VBR Add Memo  
(Feb 6.02).doc (2...

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DATE: February 6, 2002

## Memorandum

TO: All Prosecutions Staff

FROM: Jacqueline St. Hill  
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FILE:

SUBJECT: Highway Traffic Act Fatalities

Although HTA fatalities are not presently designated offences under the Victims Bill of Rights, Prosecutions policy is that these cases be treated in line with those that are designated. The families of individuals killed in these types of incidents can avail themselves of the Crime Victim Rights Workers to be kept advised of the status of the case.

HTA fatality files should be opened in PRISM. Support staff opening one of these files should send an e-mail to Lesley McCorrister and Monica Dyck advising that the case has come into the system. Many of these cases are opened initially as "Crown Opinion" files and assigned to a specific Crown Attorney for review. Crowns reviewing such cases are responsible for advising the CVRWs of the status of the case.

The Winnipeg Police Service has its own policy for contacting and meeting with the family members of victims of traffic accidents. As a result, it is important to communicate with the Traffic Division about the status of a file. As long as Lesley McCorrister and Monica Dyck are aware of the matter, this communication can be coordinated with their assistance. Depending on the family's concerns and the outcome of the file review (no charges, HTA only, HTA and CC), the best method of advising the family can be determined. Lesley and Monica are prepared to meet with the family along with the Crown Attorney should this be necessary.

Whether in Winnipeg or elsewhere in the province, the main point is to ensure appropriate communication between the Crown handling the matter and the CVRWs. Please do not hesitate to contact Lesley or Monica should you have any questions about how they may be able to assist in these cases.

*Jacqueline St. Hill*

/tp



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**SUBJECT:** Expanded VBR Regulation

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The expanded VBR Regulation adds four new offences as “designated” under the legislation: Attempt Murder; Aggravated Assault; Assault Peace Officer; Discharge Firearm with Intent.

Unlike the original offences, victims of these four offences will not be automatically registered for their rights unless the incident is a domestic one.

Victims will be required to register by calling the victim phone line – 1-866-4-VICTIM.

Should you be contacted by a victim of one of these offences, please advise them to register with the Crime Victim Rights Worker and provide them with the phone number. In addition, please e-mail Lesley McCorrister or Monica Dyck to let them know of the contact so that they can update PRISM and follow-up. We do not want to create situations where the victim is under the impression that they are registered merely as a result of calling the Crown Attorney.

Please note that this includes police officer victims (Assault PO) who may contact the assigned Crown Attorney directly. It is anticipated that initially, these cases will be assigned to Ken Cameron. He can be reached at 945-3124.

There is a system in place to track contact with victims to ensure that the rights they have requested are known and met. All contact with victims will be documented in PRISM as long as the Prosecutions Crime Victim Rights Workers are aware of the victim’s interest in the case.

If you have any questions about the role of the CVRWs, please do not hesitate to contact Lesley, Monica or Ken.

*Jacqueline St. Hill*

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